



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

***REVISED 09-10-2015**

**"Jefferson County: Responsible government
advancing quality of life"**

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: September 3, 2015

SUBJECT: JEFFERSON COUNTY Meetings – Week of September 7, 2015

September 7, 2015 Monday	Labor Day! Courthouse Closed		
September 8, 2015 Tuesday	Human Services Board Aging & Disability Resource Center Advisory Committee (ADRC) Joint Meeting: Infrastructure Committee Law Enforcement & Emergency Management Committee County Board	8:30 a.m. 1:00 p.m. 6:15 p.m. 7:00 p.m.	Workforce Development 874 Collins Rd, Rm 103, Jefferson Human Services 1541 Annex Rd, Jefferson Jefferson County Courthouse Rm 112 Jefferson County Courthouse Rm 205
September 9, 2015 Wednesday	Parks Committee	9:30 a.m.	Jefferson County Courthouse Rm 202
September 10, 2015 Thursday	Zoning Board of Adjustment – Site Inspections Zoning Board of Adjustment – Public Hearing	10:45 a.m. 1:00 p.m.	Jefferson County Courthouse Rm 203 Jefferson County Courthouse Rm 205
September 11, 2015 Friday	WI River Rail Transit Commission	10:00 a.m.	Dane County Highway Garage 2302 Fish Hatchery Rd, Madison
September 12, 2015 Saturday	*County Board Picnic	12:00 p.m.	Dorothy Carnes County Park N3220 Radloff Lane, Fort Atkinson
September 13, 2015 Sunday	No Scheduled County Meetings		

**Human Services Board Agenda
Jefferson County
Jefferson County Workforce Development Center,
874 Collins Road, Room 103
Jefferson, WI 53549**

Date: Tuesday, September 8, 2015

Time: 8:30 a.m.

Committee Members:

**Mode, Jim (Chair)
Jones, Dick (Vice Chair)
Kutz, Russell
Tietz, Augie**

**McKenzie, John (Secretary)
Crouse, Cynthia
Schultz, Jim**

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the September 8, 2015 Agenda
5. Citizen Comments (Members of the Public who wish to address the Board on specific agenda items must register their request at this time.)
6. Introduction of Kristin Wallace, Executive Director of the Rock River Free Clinic
7. Approval of August 11, 2015 Board Minutes
8. Communications
9. Discussion of July, 2015 Financial Statement
10. Discuss and Approve August, 2015 Vouchers
11. Division Updates: Child and Family Division, Behavioral Health, Administration, Economic Support, and Aging & Disability Resource Center
12. Discussion and possible action on New Professional Contracts
13. Discussion and possible action for Resolution for LRB-0773/2 & 1440/2 relating to causing or threatening bodily harm to certain child welfare and juvenile justice workers and providing a penalty.
14. Discussion and possible action for Proclamation in Support of September Recovery Month
15. Discussion and possible action for Resolution "In Memoriam to Marty Powers"
16. Director's Report
17. Discuss updates from Wisconsin County Human Services Association.
18. Discuss potential agenda items for October board meeting.
19. Adjourn

Next Scheduled Meetings: Tuesday, October 13, 2015 at 8:30 a.m.

Tuesday, November 10, 2015 at 8:30 a.m.

Tuesday, December 8, 2015 at 8:30 a.m.

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County board of Supervisors, may be present at this meeting.

Special Needs Request - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

ADRC Advisory Committee Agenda
Jefferson County Human Services Department
1541 Annex Road, Jefferson, WI 53549
Health/Human Services Conference Room

Date: Tuesday, September 8, 2015

Time: 1:00 p.m.

Committee Members: Earlene Ronk, Chair, Carol Battenberg, Ellen Haines, Dan Krause, Russell Kutz, Marcia Bare, Carolyn Niebler, Darlene Schaefer & Connie Stengel

1. Call to Order
2. Roll Call (establishment of a quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of Agenda
5. Approval of ADRC Advisory Committee minutes from 8/4/2015
6. Communication
7. Public Comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Elect Committee Vice Chair & Secretary
9. Discuss ADRC Related 2015-2017 Budget Requirements
10. Discuss New 2016 ADRC Contract Requirements
11. Discuss 2014 Transportation Report
12. Discuss 2015 Training Opportunities:
 - a. Care Transitions Initiative: Safe Swallowing to Avoid Aspiration Pneumonia
 - b. Dodge/Jefferson Regional Dementia Conference
 - c. Powerful Tools for Caregivers
 - d. Stepping On
 - e. A Matter of Balance
13. Discuss 2015-2018 State Aging Plan
14. Discuss Status of 2016-2018 County Aging Unit Plan
15. Adjourn

Next scheduled meetings: Tuesday, October 6, 2015
 Tuesday, November 3, 2015
 Tuesday, December 1, 2015

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**Joint Committee Meeting
Infrastructure Committee
Law Enforcement and Emergency Management
AGENDA**

Jefferson County Courthouse
311 S. Center Avenue, Room 112
Jefferson WI 53549

Tuesday, September 8, 2015

6:15 p.m.

Infrastructure Committee Members

Greg David, Richard Jones - Chair, John Kannard, Mike Kelly - Secretary, Russell Kutz - Vice Chair

Law Enforcement and Emergency Management Committee Members

Al Counsell, Kirk Lund, Dwayne Morris, Amy Rinard, Michael Wineke

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
(Members of the public who wish to address the committee on a specific agenda items must register their request at this time)
6. Discussion and possible action on Sheriff's Office Security Camera System bids
7. Communications
8. Adjourn

All meetings in Room 112 at 9:00 a.m. unless noted

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

AGENDA

JEFFERSON COUNTY BOARD MEETING

September 8, 2015 7:00 p.m.

**Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson, WI 53549**

- 1. CALL TO ORDER**
- 2. ROLL CALL BY COUNTY CLERK**
- 3. PLEDGE OF ALLEGIANCE**
- 4. CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**
- 5. APPROVAL OF THE AGENDA**
- 6. APPROVAL OF AUGUST 11, 2015 MEETING MINUTES**
- 7. COMMUNICATIONS**
 - a. Treasurer's Monthly Report (Addendum)
 - b. Zoning Committee – Notice of Public Hearing, September 17, 2015
- 8. PUBLIC COMMENT** (Agenda Items)
- 9. SPECIAL ORDER OF BUSINESS**
 - a. Presentation – Task Force on County Operations & Organization
- 10. ANNUAL REPORTS**
 - a. Land Information - Andy Erdman
 - b. Planning and Zoning – Rob Klotz
 - c. Historic Sites Preservation Commission – Cindy Arbiture
- COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES**
- 11. ADMINISTRATION AND RULES COMMITTEE**
 - a. Resolution – Repeal Paragraph 23 of Motion #520 to the State of Wisconsin 2015-2017 Budget Bill, Adopted as 2015 Wisconsin Act 55, Relative to Shoreland Zoning Standards
 - b. Resolution – Supporting the Funding of Pay Progression for Assistant District Attorneys and Creation and Funding of Additional Assistant District Attorney Positions
 - c. Resolution – Urging the Governor and Legislature to Implement a Sustainable Solution to Fund Wisconsin's Transportation System
 - d. Discussion and Possible Action on Amending the County Administrator Employment Agreement as it relates to compensation and benefits
- 12. FARMLAND CONSERVATION EASEMENT COMMISSION**
 - a. Resolution – Institute a new Farmland Conservation Funding Method
 - b. Resolution – Recommending future allocation of funds to the Farmland Conservation Easement Commission for the Purchase of Agricultural Conservation Easements
- 13. FINANCE COMMITTEE**
 - a. Resolution – Changes to the Investment Policy

14. HUMAN RESOURCES COMMITTEE
 - a. Ordinance – Amend Personnel Ordinance HR0461, Military Leave Procedure, to provide employee military leave without loss of pay for up to 10 days
15. INFRASTRUCTURE COMMITTEE
 - a. Resolution – IP Video Replacement for Existing Security Surveillance System for the Jefferson County Sheriff's Office
16. PLANNING & ZONING COMMITTEE
 - a. Report – Approval of Petitions
 - b. Ordinance – Amend Zoning Ordinance
17. COUNTY ADMINISTRATOR
 - a. Resolution – Join the South Central Wisconsin Chief Elected Officials Workforce Development Board Consortium
18. **PUBLIC COMMENT** (General)
19. **ANNOUNCEMENTS**
20. **ADJOURN**

NEXT COUNTY BOARD MEETINGS

October 13, 2015 – 7:00 P.M. - ROOM 205

October 27, 2015 – 7:00 P.M. – ROOM 205 (Public Hearing)

Parks Committee Agenda
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue
Room 202
Jefferson, WI 53549

Date: Wednesday, September 9, 2015

Time: 9:30 a.m.

Committee members: Tietz, Augie (Chair) Christensen, Walt
Kelly, Mike (Vice Chair) Payne, Laura
Foelker, Matt (Secretary)

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of Park Committee minutes for August 3, 2015
6. Communications
 - a. Historic Landmark Designation – Mason Farm in the Town of Jefferson
 - b. County Parks Teams with Tyranaena for a Fundraiser – Daily Jefferson County Union 8/4/15
 - c. ‘Brew with a View’ to support county parks – Daily Jefferson County Union 8/7/2015
 - d. County to Buy Land for Road, Park – Daily Jefferson County Union 8/12/15
 - e. County Seeks Donations to Endowment for Parks – Daily Jefferson County Union 8/14/15
 - f. Envision the Trail – Jefferson County Living 8/14/15
 - g. Make it a Dog Day Afternoon at Jefferson Pool – Jefferson County Living 8/14/15
 - h. Plans Told for Holzhueter Farm Conservation Park in Waterloo – Daily Jefferson County Union 8/18/15
 - i. Park Name to Honor Local Philanthropist – Watertown Daily Times 8/17/15
 - j. Holzhueter Farm Park Subject of Open House – Watertown Daily Times 8/18/15
 - k. Donation from Carl Glassford
 - l. Carnes Park Walk-In Campsites Available – Daily Jefferson County Union 8/27/15
 - m. Camp Into the Fall Season – Jefferson County Living 8/28/15
 - n. C/D Girls, Linse First at P-E Invite – Daily Jefferson County Union 8/28/15
7. Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and Possible Action on County Conservation Aids Grant Application, Garman Nature Preserve Restoration
9. Discussion and Possible Action on Holzhueter Park Implementation Plan
10. Discussion and Possible Action on Rock River Public Access – Cappie’s Landing (Watertown Outboarders) Implementation Plan
11. Discussion and Possible Action on Future Direction of GHA
12. Discussion and Possible Action on Crawfish River Park Plan
13. Discussion and Possible Action on Date for Fall Park Tour
14. Discussion on Carnes Park East, Parking Lot Construction Documents
15. Discussion on Glacial Heritage Area (GHA) –Friends of GHA
16. Review of Financial Statements (July 2015) and Department Update – Parks Department
17. Discussion on Surplus Wood Bid/Sale
18. Discussion on August 20, 2015 Bier Garten Event at Korth Park
19. Discussion on August 23, 2015 Dog Dayz of Summer Swim Event
20. Discussion on September 12, 2015 Mason Farm Jamboree
21. Discussion on Fundraising for Interurban Trail
22. Discussion on Mountain Bike Park at Human Services
23. CONVENE IN CLOSED SESSION PURSUANT TO S.19.85(1)(E), Statutes, to deliberate the potential purchase of public properties
24. Reconvene in open session to take possible action on items discussed in closed session
25. Adjourn

Next scheduled meetings: Monday, October 5, 2015
Monday, November 2, 2015
Monday, December 7, 2015
Monday, January 4, 2016

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT

Dale Weis, Chair; Don Carroll, Vice-Chair; Janet Sayre Hoeft, Secretary
Paul Hynek, First Alternate; Lloyd Zastrow, Second Alternate

PUBLIC HEARING *BEGINS AT 1:00 P.M. ON THURSDAY, SEPTEMBER 10, 2015 IN ROOM 205, JEFFERSON COUNTY COURTHOUSE*

CALL TO ORDER FOR BOARD MEMBERS *IS AT 10:45 A.M. IN COURTHOUSE ROOM 203, PRIOR TO THE HEARING*

SITE INSPECTION FOR BOARD MEMBERS *LEAVES AT 11:00 A.M. FROM COURTHOUSE ROOM 203, PRIOR TO THE HEARING*

1. *Call to Order-Room 203 at 10:45 a.m.*
2. *Roll Call (Establish a Quorum)*
3. *Certification of Compliance with Open Meetings Law Requirements*
4. *Approval of the Agenda*
5. *Approval of August 13, 2015 Meeting Minutes*
6. *Communications and Public Comment*
7. *Site Inspections – Beginning at 11:00 a.m. and Leaving from Room 203*
VI470-15 – Edward Klingaman Sr & Deborah Malsch Klingaman, N1925 North Shore Rd, Town of Sumner
VI469-15 – Scott Schiffner/Frank & Carol Schiffner Trust Property, N959 Vinnie Ha Ha Rd, Town of Koshkonong
VI468-15 – William P & Brenda L Morois, W5619 State Road 106, Town of Koshkonong
8. *Public Hearing – Beginning at 1:00 p.m. in Room 205*
9. *Explanation of Process by Board of Adjustment Chair*

NOTICE OF PUBLIC HEARING JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT

NOTICE IS HEREBY GIVEN that the Jefferson County Zoning Board of Adjustment will conduct a public hearing at 1:00 p.m. on Thursday, September 10, 2015 in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. Matters to be heard are applications for variance from terms of the Jefferson County Zoning Ordinance. No variance may be granted which would have the effect of allowing in any district a use not permitted in that district. No variance may be granted which would have the effect of allowing a use of land or property which would violate state laws or administrative rules. Subject to the above limitations, variances may be granted where strict enforcement of the terms of the ordinance results in an unnecessary hardship and where a variance in the standards will allow the spirit of the ordinance to be observed, substantial justice to be accomplished and the public interest not violated. Based upon the findings of fact, the Board of Adjustment must conclude that: 1) Unnecessary hardship is present in that a literal enforcement of the terms of the ordinance would unreasonably prevent the owner from using the property for a permitted purpose or would render conformity with such restrictions unnecessarily burdensome; 2) The hardship is due to unique physical limitations of the property rather than circumstances of the applicant; 3) The variance will not be contrary to the public interest as expressed by the purpose and intent of the zoning ordinance. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** There may be site inspections prior to public hearing which any interested parties may attend; discussion and possible action shall be occur after public hearing on the following:

V1468-15 – William P & Brenda L Morois: Variance from Sec. 11.04(f)6 of the Jefferson County Zoning Ordinance to reduce the minimum side yard setback in an A-1, Exclusive Agricultural zone at **W5619 State Road 106** for a 45' X 30' detached garage. The site is on PIN 016-0614-3533-003 (1.318 Acres) in the Town of Koshkonong.

V1469-15 – Scott Schiffner/Frank & Carol Schiffner Trust Property: Variance from Sec. 11.04(f)2 and 11.07(d)2 to reduce the minimum front yard allowed in a Residential R-2 zone for a 30' X 30' detached garage with 10' X 22' lean-to and reduce the minimum right-of-way and centerline setbacks to Vinnie Ha Ha Road. The site is at **N959 Vinne Ha Ha** in the Town of Koshkonong, on PIN 016-0513-2434-010 (0.28 Acres)

V1470-15 – Edward Klingaman Sr & Deborah Malsch Klingaman: Variance from Sec. 11.04(f)6 to reduce the minimum rear yard setback in an A-1, Exclusive Agricultural zone for a proposed 24' X 30' garage. The site is on PIN 028-0513-1113-003 (0.584 Acre) in the Town of Sumner at **N1925 North Shore Road**.

10. Discussion and Possible Action on Above Petitions

11. Adjourn

If you have questions regarding these variances, please contact the Zoning Department at 920-674-7113 or 920-674-8638. Variance files referenced on this hearing notice may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m. Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT

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Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.

WISCONSIN RIVER RAIL TRANSIT COMMISSION

PO Box 262 • 20 S Court Street • Platteville, Wisconsin 53818

Alan Sweeney, Chair • Commission Office Phone 608.342.1637 • Fax 608.342.1220 • Website www.wrrtc.org

MEMBER COUNTIES: CRAWFORD • DANE • GRANT • IOWA • JEFFERSON • ROCK • SAUK • WALWORTH • WAUKESHA

SUBJECT: Friday, September 11, 2015 Agenda
TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons
FROM: Mary Penn, WRRTC Administrator

Wisconsin River Rail Transit Commission Meeting Friday, September 11th, 2015 @ 10 AM

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

WRRTC's Schedule of Meetings:

2015	
January 9	XComm Meeting
February 6	Full Commission Meeting
March 6	XComm Meeting
April 10	XComm Meeting
May 8	Commission Meeting
June 5	Commission Meeting
July 10	Commission Meeting
August 7	Commission Meeting
September 11*	Commission Meeting
October 9	Commission Meeting
November 6	Commission Meeting
December 4	Commission Meeting

NOTE: The WRRTC's meetings are **usually** held at 10:00 AM on the **first Friday after the first Tuesday of the month** at the **Dane County Highway Building** in Madison, WI.

In the event of inclement weather and the possibility of meeting cancellation, contact Mary Penn at 608-342-1637, no later than the 24 hours before a meeting.

NOTICE is sent to: County Clerks in WRRTC's Region for Posting and to Local News Media as an FYI.
Thank you for your interest and assistance.

To learn more about WRRTC, please visit our website at www.wrrtc.org

Wisconsin River Rail Transit Commission

WRRTC Meeting - Friday, September 11th, 2015 @ 10 AM
Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

10 minutes estimated | Action Items

1. 10:00 AM **Call to Order** – Alan Sweeney, Chair
2. Roll Call. **Establishment of Quorum** – Mary Penn
3. Action Item. **Certification of Meeting's Public Notice** – Noticed by Penn
4. Action Item. **Approval of Agenda** – Prepared by Penn
5. Action Item. **Approval of draft August Meeting Minutes**– Prepared by Penn
6. Updates. **Public Comment** – Time for public comment may be limited by the Chair
7. Updates. **Correspondence & Communications** – Discussion may be limited by the Chair
8. Updates. **Announcements by Commissioners** – No Discussion Permitted

REPORTS & COMMISSION BUSINESS

10 minutes estimated | Update & Possible Action

9. **WRRTC Financial Report** – Gene Gray, WRRTC Treasurer
 - Treasurer's Report for August

10 minutes estimated | Update

10. **Wisconsin & Southern Railroad's Report on Operations** – Ken Lucht, WSOR
 - Update on Monthly Maintenance Activities
 - Update on Capital Projects
 - Update on Business Development
 - Other Continuing Issues/ Topics

10 minutes estimated | Update

11. **WDOT Report**–Kim Tollers, WDOT

5 minutes estimated | Update

12. **WRRTC Administrator's Report** – Mary Penn, WRRTC Admin.

5 minutes estimated | Discussion & Possible Action

13. **Election of Vice Treasurer** – WRRTC Commission

10 minutes estimated / Discussion & Possible Action

14. **Discussion and Possible Action on Addressing Prairie Sub Private Crossings (Legal and Illegal)** – Ken Lucht, WSOR

15. Action Item. **Adjournment**



Jefferson County Board Picnic

**Dorothy Carnes County Park
N3220 Radloff Lane
Fort Atkinson, WI 53549**

A picnic for the Jefferson County Board of Supervisors and County Department Heads will be held on Saturday, September 12th, at noon at Dorothy Carnes Park in Fort Atkinson. No County business will be conducted.

A quorum of any Jefferson County Committee, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.